

Client Interview Sheet

These questions will help you to understand the needs and resources of a group that you are working with, or you can use it to ask yourself important questions about your wants, needs and resources.

Not all the questions will be relevant, you decide. There may be other questions you need - add them!

1. Client name:
2. Address:
3. Property size:
4. Number of people on site (typical/average):
5. Groups that use the site:
6. Physical challenges that need to be considered (blind, wheelchairs etc):
7. Occupations & skills:
8. Lifestyle/ethos of group:
9. Eating habits:
10. Age ranges:
11. Financial situation (vis-a-vis the design):
12. On site resources:
13. Site tenure (owned freehold, leasehold, rented):
14. Restrictions on land use (tenancy agreements, covenants etc)
15. Potential catastrophes (vandalism, flooding etc)
16. Plans and drawings
17. Level/type of crop required
18. Existing energy efficiency measures, and energy usage
19. Privacy (views, difficult neighbours, respecting other people's privacy where site is overlooking others)
20. Priorities for the site
21. Water catchment (quality and amount)
22. Water general
23. Soils
24. Erosion
25. Aspect
26. Client wants and needs
27. Names & addresses of supportive groups and people (councillors, voluntary service support etc)
28. Utilities